





PERSONAL EMERGENCY EVACUATION PLAN

VERSION No	3	
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Policy Statement

The health, safety and welfare of our residents are taken seriously from their arrival. As part of their care plan, a personal evacuation plan is agreed, individually, with all residents. This ensures that:








-  All residents are aware of what will happen should they need to be evacuated from the premises
-  The evacuation plan reduces anxiety issues are known to staff and that where extra assistance is required to mitigate identified risks, this is recorded in the plan.
-  Residents with capacity or mobility issues are known to staff and that where extra assistance is required to mitigate identified risks, this is recorded in the plan.

The Policy

A personal emergency evacuation plan questionnaire will be completed as part of the care planning process. From this the evacuation plan will be agreed. The views of all residents will be listened to and only where professional advice or legislation intervenes will their views be overruled. Residents who lack capacity will be assessed using Mental Capacity Act 2005 Code of Practice and guidance.

Evacuations

Usually, fire safety is the reason for the majority of premises evacuations. However, it is important that other types of incidents are taken into consideration when drawing up the plan. These are: Usually classed as civil emergencies which are regularly reviewed by government. These are categories as the following:

-  Pandemic influence
-  Coastal or localised flooding
-  Severe effusive (gas-rich) volcanic eruptions abroad
-  Severe wildfires
-  Infection animal disease
-  Public disorder
-  Catastrophic terrorist attacks

The above is not an exhaustive list, but serves as a reminder of how incidents can have an effect e.g. the 2010 eruption of the Eyjafjallajokull volcano in Iceland showed some for example, consequences that an ash emitting volcanic eruption can have on the UK and its citizens. In the case of any civil emergency, all local authorities are the responsible lead for managing such emergencies and the home would be fully briefed on what to do.

Personal Emergency Evacuation Plan (PEEP)

All residents' individual needs are assessed, including mental and physical, in case of emergency and PEEP is developed in case of emergency. This is recorded in the residents' care plans. A copy of all the individual residents' plans needs to be accessible to reference in any emergency situation (summary available at the back of the visitors' log book in the entrance). All staff, particularly night staff, need to be fully briefed and updated on their content. As most of the home's residents have mental or mobility issues, in small emergency is considered that only people in immediate danger will be evacuated to a safe place within the same floor. The home has the latest technology fire alarm system and any fire should be put out within a couple of minutes.

Training Statement.

All staff have regular fire safety training and participate in drills. Staff are made aware of the Personal Emergency Evacuation Plans and their responsibilities in the event of a fire.

Related Policies

Adult Safeguarding

Business Contingency and Emergency Planning

Fire Safety

Health and Safety